



CAREERS EDUCATION AND PROVIDER ACCESS POLICY

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Careers education policy and provider access policy statement

Our values mean we have the highest expectation of our students and their potential. We recognise that Careers Education, Information, Advice and Guidance (CEIAG) makes a significant contribution to preparing our students to take their place as suitably qualified and responsible adults within society, who can make informed choices which will enable them to flourish and achieve personal and economic wellbeing throughout their lives. CEIAG will enable our students to develop key employability and enterprise skills which are highly valued by employers, colleges, universities and apprenticeship providers. By engaging parents and the local community our aim is for every student to fulfil their potential and be inspired to achieve a successful future. It is with this objective that our CEIAG programme has been developed, alongside compliance with the Gatsby benchmarks and Baker clause.

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Aims

This policy aims to set out the following:

1. The school's model of delivery of CEIAG through focused CEIAG sessions, PSHE, subject teaching and extra-curricular opportunities.
2. The school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. Specifically:
 - 2i Procedures in relation to requests for access.
 - 2ii The grounds for granting and refusing requests for access.
 - 2iii Details of premises or facilities to be provided to a person who is given access.

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

Student entitlement

All students in years 7 to 13 at Norton Canes High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses.

Norton Canes High School will:

- Provide a planned programme of activities to which all students from Years 7-11 are entitled, which will help them to plan and manage their careers.
- Provide information, advice and guidance (IAG) which is impartial, unbiased and is based on the students' needs
- Follow best practice guidance from the careers profession and other expert bodies
- Work in partnership with the outside providers to ensure all students access education, employment or training after KS4
- Aim to provide inspiration and aspiration as well as advice about Local Market Information.

Learning outcomes

Students are entitled to CEIAG which meets professional standards of practice and which is person- centred, personalised and impartial. CEIAG activities will be embedded in the curriculum and based on a partnership with students and their parents and carers. The programme will raise aspirations, challenge stereotyping and promote equality and diversity.

All students in the school will take part in careers education programmes across years 7-13 that help them to:

- Understand their education, training, employment and other progression opportunities
- Develop the skills they need to plan and manage their own personal development and career progression
- Understand the requirements and possibilities within further and higher education and gain knowledge of apprenticeships and vocational pathways
- Access relevant information and learning from taster activities and experience of work
- Make and maintain individual progression plans to help them improve their prospects of success
- Have opportunities for a personalised careers guidance interview with a professionally accredited careers adviser
- Engage with people, ideas, challenges and applications from the business world
- Have opportunities to learn about STEM related careers

How the learning outcomes will be achieved

All students from years 7-13 will have access to a comprehensive and impartial careers programme and work-related activities:

- CEIAG focused weekly skill sessions
- Careers interviews
- Careers presentations and activities
- Careers activities with employers
- Guest speakers
- Mock interviews
- Attendance at Careers Fairs
- Transition meetings for targeted students
- University visits
- Apprenticeship talks
- STEM (science, technology, engineering and maths) activities across the curriculum
- Access to online portals and provision such as the National Careers Service

A careers programme and entitlement statement will be placed on the school website at the start of the academic year and is detailed further later in this document.

Work experience will be actively encouraged for every year 10 and year 12 student in the spring and summer term each year. It will aim to provide students with a

greater understanding of the requirements in the workplace and it is intended that this will be valuable in helping students to career plan effectively. Employers from a variety of careers will be invited into schools and where possible students will be taken to visit a number of local businesses, colleges and universities.

All students will have access to, and support with using careers information that is:

- Easy to find and available at convenient times and in convenient locations including via the internet
- Clearly labelled and referenced
- Comprehensive, giving details of all progression, opportunities and associated support arrangements such as financial help
- Unbiased and up-to-date

Via

- Careers displays
- Library.
- ICT.
- Assemblies.
- Interviews.
- Links with local businesses.

Curriculum CEIAG mapping tables.

All subjects and staff will make clear reference to the relevance of certain careers specific to topics currently being covered in lessons. The following tables show the mapping of schemes of learning to career promotion opportunities for all subjects in all year groups. These tables are due for review in Spring 2024.

Year 7	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	Enterprise Day					
PSHE						
Art	Art historian, Art conservationist and restorer, museum/gallery worker	Animator, illustrator, calligraphy and typographer, graphic designer, graphic illustrator, museum/gallery worker	Animator, illustrator, graphic designer, graphic illustrator, make-up artist, computer game designer	Art historian, Artist	Animator, illustrator	Designer and craftsperson, graphic designer, jewellery designer
Biology						
Business Studies	N/A	N/A	N/A	N/A	N/A	N/A
Chemistry	Health and safety. Risk assessment	Forensic Science	Water and sewerage industry	Recycling industry	Metallurgy	
DT						
English Language						
English Literature						
Food Technology						
French						Introduction to possible jobs you can do using a foreign language.
Geography						
H&SC	N/A	N/A	N/A	N/A	N/A	N/A

History	Historian, archaeologist, museum work or curator, investigator or police officer etc.	Historian, archaeologist, museum work or curator, investigator or police officer etc.	Historian, archaeologist, museum work or curator, investigator or police officer etc.	Historian, archaeologist, museum work or curator, investigator or police officer etc.	Historian, archaeologist, museum work or curator, investigator or police officer etc.	Historian, archaeologist, museum work or curator, investigator or police officer etc.
ICT						
Maths						
Music						
PE	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating
Physics	Health and safety, the energy industry		Electrical circuit design and testing		Musical pitch and sources of sound. Audiology.	
Psychology	N/A	N/A	N/A	N/A	N/A	N/A
RS						
Sociology	N/A	N/A	N/A	N/A	N/A	N/A
Travel and Tourism	N/A	N/A	N/A	N/A	N/A	N/A

Year 8	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	talks from different sectors	talks from different sectors	talks from different sectors	talks from different sectors	talks from different sectors	talks from different sectors
PSHE						
Art	Art historian, architect, designer and craftsperson, product designer, furniture designer, furniture restorer, glass blower, jewellery designer, industrial designer, carpenter, museum/gallery worker, metal/silversmith designer,	Art conservationist and restorer, calligraphy and typographer, architect, product designer, interior and landscape design, furniture designer, furniture restorer, glass blower, industrial designer, carpenter, construction industry, surveyor, metal/silversmith designer, printmaker,	Art historian, architect, product designer, interior and landscape designer, ceramic designer, museum/gallery worker, wallpaper designer, furnishings designer	Animator, illustrator, calligraphy and typographer, designer and craftsperson, interior and landscape design, ceramic designer, printmaker,	Art historian, Artist	graphic designer
Biology						
Business Studies	N/A	N/A	N/A	N/A	N/A	N/A
Chemistry	Alternative fuels research. Petrochemical industry	Fire safety and control. Fire officer	Environmental scientist	Materials properties	Metallurgy	Geologist
DT						
English Language						
English Literature						

Food Technology						
French						
Geography						
H&SC	N/A	N/A	N/A	N/A	N/A	N/A
History	Researcher, costume or set designer for TV or film, Historian, museum work or curator, investigator, or police officer etc.	Researcher, costume or set designer for TV or film, Historian, museum work or curator, investigator or police officer etc.	Activist, charity or volunteer work, Historian, adventurer, singer, songwriter, poet, museum work, writer, politician	Activist, charity or volunteer work, Historian, adventurer, singer, songwriter, poet, museum work, writer, politician	Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, museum work or curator, investigator or police officer etc.	Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, museum work or curator, investigator or police officer etc.
ICT						
Maths						
Music						
PE	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating
Physics	Energy rating and efficiency monitoring		Vehicle design and streamlining		Astronomy and related industries	
Psychology	N/A	N/A	N/A	N/A	N/A	N/A
RS						
Sociology	N/A	N/A	N/A	N/A	N/A	N/A

Travel and Tourism	N/A	N/A	N/A	N/A	N/A	N/A
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Year 9	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	talks from different sectors	talks from different sectors	talks from different sectors	talks from different sectors	talks from different sectors	Work experience launch, talks from different sectors
PSHE						
Art	Fine artist, graphic designer, museum/gallery worker, book illustrator, card designer,	Calligraphy and typographer, industrial designer, graphic communication	Production and paper maker, graphic designer, product designer, interior and landscape designer,	Calligraphy and typographer, designer and craftsperson, product designer, interior and landscape designer, book illustrator, card designer,	fashion, textiles and costume maker, interior and landscape designer,	Calligraphy and typographer, designer and craftsperson, fashion, textiles and costume maker, prop and set design,
Biology						
Business Studies	N/A	N/A	N/A	N/A	N/A	N/A
Chemistry	Water and sewerage treatment. Forensic science	Theoretical chemist. Structural engineer.	Research chemist. Analytical chemist. Electrochemist.	Metallurgy. Recycling industry.	Industrial manufacturing processes.	
DT						
English Language						
English Literature						
Food Technology						

French		Following on from Y7, A more detailed look at careers with foreign languages.	Presentation, case studies and student research into languages and careers			
Geography						
H&SC	N/A	N/A	N/A	N/A	N/A	N/A
History	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Archivist or librarian, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.
ICT						
Maths						
Music						

PE	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating	Sports performer, Performance analyst, Coaching, Officiating
Physics	RTC analysis.	monitoring	Rollercoaster design and wider mechanical engineering applications	environmental science applications specific to fossil fuels	Power generation	The nuclear industry
Psychology	N/A	N/A	N/A	N/A	N/A	N/A
RS						
Sociology	N/A	N/A	N/A	N/A	N/A	N/A
Travel and Tourism	N/A	N/A	N/A	N/A	N/A	N/A

Year 10	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	Work experience planning, talks from different sectors	Work experience planning, talks from different sectors	Work experience planning, talks from different sectors	RONIs and other students identified, Work experience	talks from different sectors	one to one careers interviews and support with next steps
PSHE						
Art	Illustrator	Art historian, Art conservationist and restorer, interior and landscape designer, printmaker	Animator, illustrator, Art historian, fine artist, interior and landscape designer, medical illustrator, museum/gallery worker, photographic stylist	Fashion, textiles and costume maker, interior and landscape designer, photographic stylist	Animator, illustrator, Production and paper maker, calligraphy and typographer, graphic designer, photographer, product designer, theatre designer	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, product designer, prop and set design, ceramic designer, graphic illustrator, theatre designer,
Biology						
Business Studies						
Chemistry	Materials industry	Research chemist. Chemical engineer.	Petrochemical industry. Plastics research industry. Biodegradables research.	Atmospheric science.		
DT						

English Language						
English Literature						
Food Technology						
French						
Geography						
H&SC	Health, social care and child care (all careers)	Health, social care and child care (all careers)	Health, social care and child care (all careers)	Health, social care and child care (all careers)	Health care careers - specifically those relating to general health care (GP, paramedic, etc.), respiratory, circulatory and digestive systems	Health care careers - specifically those relating to general health care (GP, paramedic, etc.), respiratory, circulatory and digestive systems
History	Doctor/surgeon, researcher, Historian, writer, illustrator, artist, epidemiologist, scientist, scholar or expert of medicine or medical sciences, museum work or curator, weapons or equipment specialist, restoration, MP/ politician,	Doctor/surgeon, researcher, Historian, writer, illustrator, artist, epidemiologist, scientist, scholar or expert of medicine or medical sciences, museum work or curator, weapons or equipment specialist, restoration, MP/ politician,	Doctor/surgeon, researcher, Historian, writer, illustrator, artist, epidemiologist, scientist, scholar or expert of medicine or medical sciences, museum work or curator, weapons or equipment specialist, restoration, MP/ politician, investigator or police officer etc.	Negotiator, tactician, politician, scientist, innovator, entrepreneur, Historian, museum work or curation, Army/Navy/RAF, researcher/archivist, writer, investigator or police officer etc.	Negotiator, tactician, politician, scientist, innovator, entrepreneur, Historian, museum work or curation, Army/Navy/RAF, researcher/archivist, writer, investigator or police officer etc.	Negotiator, tactician, politician, scientist, innovator, entrepreneur, Historian, museum work or curation, Army/Navy/RAF, researcher/archivist, writer, investigator or police officer etc.

	investigator or police officer etc.	investigator or police officer etc.				
ICT						
Maths						
Music						
PE	Coaching, personal trainer, strength and conditioning coach, fitness/gym manager		Sports analyst, Sports scientist, coaching, PE Teacher, referee/officiating, sports performer			
Physics	Optometry and audiology	Security imaging. Medical imaging, radiotherapy, dermatology & medical ethics	Wireless communication industries	Health and safety specifically for radioactives	particle physicists, fire safety, water / sewer maintenance, QA in aluminium and paper production	Storage and transport of radioactive waste
Psychology	N/A	N/A	N/A	N/A	N/A	N/A
RS						
Sociology	N/A	N/A	N/A	N/A	N/A	N/A
Travel and Tourism	N/A	N/A	N/A	N/A	N/A	N/A

Year 11	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	one to one careers interviews and support with next steps	one to one careers interviews and support with next steps	one to one careers interviews and support with next steps	one to one careers interviews and support with next steps	support with next steps	support with next steps
PSHE						

Art	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, product designer, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, architect	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, product designer, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, architect	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, product designer, theatre designer, hair dressing, beauty, teaching	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, hair dressing, beauty, teaching	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery conservation and curating	
Biology						
Business Studies						
Chemistry						
DT						
English Language						

English Literature						
Food Technology						
French						
Geography						
H&SC	<p>Final coursework unit is called 'planning for careers in health, social care and child care'. This focuses on all careers in the sector as part of coursework students have to investigate a career of their choice and the requirements for getting into that chosen career. Students are free to choose a career of their own interest, but case studies may be used for those undecided.</p>					

History	Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Reporter/Journalist, writer, scientist or doctor, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Reporter/Journalist, writer, scientist or doctor, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.	Reporter/Journalist, writer, scientist or doctor, Researcher, costume or set designer for TV or film, forensic anthropologist, Historian, archaeologist, museum work or curator, builder, tactician, weapons or equipment specialist, munitions work or restoration, MP/ politician, investigator or police officer etc.
ICT						
Maths						
Music						
PE						
Physics	Electric circuit theory.	Electrical H&S	Materials Science			
Psychology	N/A	N/A	N/A	N/A	N/A	N/A
RS						
Sociology	N/A	N/A	N/A	N/A	N/A	N/A
Travel and Tourism	N/A	N/A	N/A	N/A	N/A	N/A

Year 12	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	Skills for jobs and options for post 18, Careers interviews, Industry talks	Skills for jobs and options for post 18, Careers interviews, Industry talks	Careers interviews, Industry talks	Careers interviews, Industry talks, work experience.	UCAS opens, personal statement begins, university / subject review	Open days,
PSHE						
Art	Animator, illustrator, fine artist, graphic designer, photographer, graphic illustrator, product designer, , beauty, teaching, museum/gallery conservation and curating	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, product designer, architect, ceramic designer, graphic illustrator, teaching, museum/gallery conservation and curating	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, museum/gallery conservation and curating	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery conservation and curating

Biology						
Business Studies						
Chemistry						
DT						
English Language	N/A	N/A	N/A	N/A	N/A	N/A
English Literature						
Food Technology						
French				(In line with Y12 UCAS preparation). Research university courses for French and other languages. Look at how other subjects compliment languages at university and how this can be linked to various professions.		
Geography						
H&SC	Health, social care and child care (all careers)	Health, social care and child care (all careers)	Health, social care and child care (all careers), regulatory bodies (Ofsted, CQC)	Health, social care and child care (all careers), regulatory bodies (Ofsted, CQC)	Emergency planning, civil contingencies, public health, NHS, World Health	Emergency planning, civil contingencies, public health, NHS, World Health Organisation, NICE,

					Organisation, NICE, health and social care practitioners	health and social care practitioners
History						
ICT						
Maths						
Music						
PE						
Physics	Construction, Architecture, Mechanical design, forensic investigations (RTA)	Particle and nuclear science, energy generation	Particle and nuclear science, energy generation	Electricity and circuit theory	Astrophysics	
Psychology	Cognitive Psychologist, Forensic Psychologist, Advertising	Research roles	Neuropsychologist, Biopsychology research, Genetics Counsellor, Health Psychologist	Experimental Psychologist, Research roles, Statistician	Social Psychologist, Research roles, Human Resources	Research roles, Research Analyst
RS						
Sociology			Researcher			
Travel and Tourism						

Year 13	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
CEIAG	Completion of UCAS, Higher Apprenticeship applications	Completion of UCAS, Higher Apprenticeship applications	Higher Apprenticeship applications, preparing for the future, CV update etc.	Higher Apprenticeship applications, preparing for the future, CV update etc.		
PSHE						
Art	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery	Animator, illustrator, Production and paper maker, designer and craftsperson, fashion, textiles and costume maker, fine artist, graphic designer, photographer, furniture designer, product designer, architect, prop and set design, ceramic designer, graphic illustrator, product designer, theatre designer, landscape design, town planning, Automotive design, hair dressing, beauty, teaching, museum/gallery

	conservation and curating	conservation and curating	conservation and curating	conservation and curating	conservation and curating	conservation and curating
Biology						
Business Studies						
Chemistry						
DT						
English Language	"N/A	"	"N/A	"	"N/A	"
English Literature						
Food Technology						
French						
Geography						
H&SC	Health care careers - specifically those relating to general health care (GP, paramedic, etc.), respiratory, circulatory and digestive systems	Health care careers - specifically those relating to general health care (GP, paramedic, etc.), respiratory, circulatory and digestive systems	Mental health services	Mental health services		
History						
ICT						
Maths						
Music						

PE						
Physics	Medical physics, imaging, treatments	Optics, optometry, communication	Reviewing practical skills across all areas.			
Psychology	Clinical Psychologist, Counselling Psychologist, Research roles, Community Health Work, Health Psychologist, High Intensity Therapist	Child Psychologist, Educational Psychologist, Counsellor, Research Roles, Teaching, Play Therapist	Research roles, Forensic Psychologist, Police, Probation Services	Research roles, Wellbeing Practitioner, Counsellor, Positive Psychologist, Occupational Psychologist		
RS						
Sociology			Researcher			
Travel and Tourism						

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr I Windsor, Assistant Headteacher

Telephone: 01543 622600

Email: i.windsor@nortoncanes-high.staffs.sch.uk

An alternative contact point is Mrs S Diggory, Headteacher

Telephone: 01543 622600

Email: headteacher@nortoncanes-high.staffs.sch.uk

Further information is contained in the Provider Access Statement on the school website.

Delivery of the Policy

The Careers Education, Impartial Advice and Guidance (CEIAG), policy is designed to provide every student, their families, and staff involved in their education with an increased awareness of what roles and careers they could follow in adult life and how they can go about attaining that role. This is achieved in the main by regular short segments of CEIAG related activities designed to maintain the CEIAG agenda at the forefront of stakeholders' thoughts.

Delivery of CEIAG has a number of elements:

1. All students' CEIAG experiences from Y7 to 13 will be logged in their Careers and Aspirations Profile. This is currently stored on the T: drive until Office365 embeds the functionality to support these files online.
2. Each fortnight there will be a focus industry sector – Sector of the Fortnight. During a particular fortnight, staff are encouraged to make links between content of lessons and roles etc. within that given sector.
3. All students will experience one, once a week CEIAG session in the morning skills slot. These sessions have focused PowerPoint presentations and accompanying workbooks for students.
4. The profile of students' soft skills will be raised by introducing laminate posters to each classroom detailing the various skills. The skills are identified by the Staffordshire Careers Hub as being the most lacking in school-leavers in the local area.
5. A careers mailing list has been established. This contains students, staff, and parents/carers. Fortnightly CEIAG newsletter emails will go out containing any relevant careers-related information which occasionally comes into school.
6. Students in each year group will have at least one meaningful encounter with employers in each academic year. This list is fluid however it includes CCDC partnership, Staffordshire University, Higher Horizons. Additionally there is an

growing list of contacts of visiting speakers from a wide-range of industries. These visits can be flexible in the manner of delivery and the number of students targeted. This is assessed on need.

7. Students in Y10 and Y12 will have a five-day work experience placement. This usually takes place in March for Y10 and in July for Y12. Students are encouraged to make the work experience relevant to their future plans where possible. Work experience QA and RA is carried out by WESS.
8. Students from Y9 to Y13 have one-to-one careers interviews. Our careers staff work for the school and are also on hand on results days and the end of the summer break in order to support students.
9. All students receive information about a wide-range of post 16 and post 18 options available to them. The school currently holds the Quality in Careers Standard indicating that – amongst other things, that we meet the Baker clause of impartiality in our advice, and that all eight Gatsby standards of CEIAG provision are met.

Links to other policies

Policies page on the school website: [LINK](#)

Curriculum pages on the school website: [LINK](#)

Careers education pages on the school website: [LINK](#)

Roles and responsibilities

- Norton Canes High School will secure and (when necessary) pay for independent and impartial careers guidance advice
- To address the needs and circumstances of our students, face to face, independent interviews with a trained adviser will be provided for all Y9 to Y13 students, students with SEN (special educational needs) or disabilities and those for whom the Pupil Premium is paid
- We will work with a range of other schools, further education and higher education providers, and work-based training and apprenticeship providers to ensure that students have access to a range of options at each stage of their education
- We will evaluate our success in supporting students to take up education and training which offers good long-term prospects through analysis of internal destination measures and DfE destination measures data
- Students will be made aware of the requirement to continue to study Maths and/or English after KS4 if they do not achieve a grade 4 or better
- The careers lead will seek representatives from each curriculum area to ensure careers is planned into subjects with meaningful extra-curricular

Monitoring arrangements

This policy will be monitored through:

- Careers and Enterprise Company Compass+ evaluation tool completed annually

- Head of department quality assurance processes which include; lesson observations, work scrutiny, learning walks, student voice interviews
- SLT monitoring of quality assurance processes through; line management meetings, learning walks, lesson observations; interviews with staff and students
- SLT reporting to governors
- Student voice feedback
- Governor link visits
- External review processes led by Ofsted and/or HMI
- Regular reviews of partnership activities with providers such as LLEP, LEBC and connexions
- Outcomes for students including destination measures

At every review, the policy will be approved by the Governing Body